

BUBBENHALL PARISH COUNCIL

Minutes of the Bubbenhall Parish Council Meeting, Tuesday 7th October 2014 in the Village Hall

Present: Cllr Joanne Shattock (Chair) Cllr Hammon (WDC)

Cllr Sam Baker
Cllr Win Nwachukwu
Cllr Mark Symes
Cllr Wendy Harrison
Cllr Bob Powell

Jane Fleming (Clerk)
Members of Public: 5

1. **Apologies for absence** were received from Cllr Haynes, Cllr Redford (WCC) and Cllr Pratt (WDC)

2. **Declarations of interest and dispensations.** No declarations of interest

Statements from the Chair

The Chair read a letter from Cllr Symes tendering his resignation from the parish council due to increasing work commitments. Cllr Shattock expressed the parish council's appreciation of Cllr Symes work for the council during his three years' membership and in particular his work on the campaign against the Gateway.

Clerk to notify the Elections Office at WDC and to formally advertise the vacancy.

The Parish Council noted with regret the death of Cllr Cliff Cleaver, a long serving member of Warwick District Council and of Warwickshire County Council.

3. **Minutes of previous meeting on 2nd September 2014** were agreed and signed by the Chair

4. Matters arising

4.1 Bonfire agreed. The question of insurance for the event was raised. **Post meeting note:** BVE will cover the insurance. [Clerk to check who will be notifying the airport.](#)

4.2 Reminder sent to FCC/Smiths Concrete ref report for Newsletter
[FCC / Smiths concrete report for newsletter](#)

4.3 Dog litter bin – contacted WDC
[Cllr Hammon to follow up with WDC](#)

4.4 Weeds growing in passageway between Coopers Walk and A445
[Clerk to action](#)

5. Highways

5.1 Road safety site visit 08/10/14
Jo Edwards from WCC Road safety team has agreed to the site visit on 8th October.. She will be accompanied by Cllr Redford (WCC) together with Cllr Powell and other BPC Cllrs.

Bubbenhall Bridge. Cllr Redford (WCC) has informed the parish council that there are no weight restrictions on the bridge. The issues with the bridge will be mentioned to Jo Edwards during her visit.

- 5.2 HGVs. Members of the public are continuing to send reports of HGVs around Bubbenhall
Following a suggestion from Cllr Redford the parish council agreed to raise the HGV traffic issue with Stoneleigh PC and Baginton PC and possibly organise a petition which Cllr Redford would then present to the County Council.
[Clerk to send email to Baginton and Stoneleigh Parish clerks to see if we can agree joint action.](#)
- 6. Gateway**
- 6.1 Time table letter - Planning Inspectorate: Refs 2202736 etc: Coventry & Warwickshire Gateway, The Secretary of State's decision is now expected no later than 19th January
- 7. Local Plan**
- 7.1 Acknowledgement of representations on the Local Plan (previously circulated) has been received.
- 7.2 Update: Neighbourhood Plan.
Cllr Hammon stated that the draft local plan is expected to go to a full meeting of WDC in January 2015. Following the discussion at the July meeting of the parish council, it was agreed that it was important that the parishes of Bubbenhall, Baginton and Stoneleigh work together on a joint neighbourhood plan. Cllr Shattock & Cllr Harrison have agreed to attend future meetings of the working group along with Cllr Haynes. Questionnaires have been distributed around the 3 parishes with deliveries still needed in the outlying areas to be delivered by the end of October. Various Cllrs have agreed to distribute these leaflets. It was also suggested that an electronic version of the form would be useful, sent out via the Bubbenhall distribution list. Cllr Walter Bush of Baginton Parish Council agreed to provide the file.
- 8. Community Governance**
- 8.1 Electoral Review of Warwickshire CC draft recommendations.
It was queried whether Stoneleigh Parish would still include the University of Warwick after the review as this would affect the joint neighbourhood plan. It was thought that Stoneleigh & Ashow are assuming that the University will be separate.
- 9 Community forum**
- 9.1 Warwick Rural East Community Forum - Thursday 16th October 2014
Cllr Powell will attend the meeting on the 16th. The parish council will need to consider possible future projects for funding from the Community Forum
- 10. Village Hall Committee – WREN application**
- There has been a request for match funding of approx. £750 from the Bubbenhall Village Hall management committee for a further significant refurbishment of the Village Hall. This was agreed in principle, with the actual amount to be finalized when the outcome of the WREN application is known
- 11. Business from members of the public**
- 11.1 The poor condition of the footpaths and stiles was raised by a member of the public.
[Cllr Powell has agreed to check the stiles and report back at the next meeting.](#)

- 11.2 A problem of a drain overflowing by Spring Court has been reported by a member of the public. [Cllr Shattock will investigate and if required clerk will contact WCC / Severn Trent.](#)
- 11.3 A member of the public has asked if anything can be done about the uncompleted wall at Golden Acres, Stoneleigh Road? [Clerk to investigate.](#)
- 11.6 A question was raised from a member of the public concerning environmental issues with domestic bonfires. For information an extract from the WDC website is shown below.

*** Bonfires and the Law**

Where a neighbour is causing a problem by burning rubbish there are legal powers to deal with it. Under the Environmental Protection Act 1990, a statutory nuisance includes “smoke, fumes or gases emitted from premises so as to be prejudicial to health or a nuisance”. In practice, to be considered a statutory nuisance, a bonfire would have to be a persistent problem, interfering substantially with your well-being, comfort or enjoyment of your property.

Report a bonfire problem

If bothered by smoke, approach your neighbour and explain the problem. They may not be aware of the distress they are causing. If this fails, please contact us for advice or to report a problem.

Under the Highways Act 1980, anyone lighting a fire and allowing smoke to drift across a road faces a fine if it endangers traffic. The Police are the enforcing authority in relation to this.

Bonfire guidelines

only burn dry material

never burn household rubbish, rubber tyres, or anything containing plastic, foam or paint

never use old engine oil, meths or petrol to light the fire or to encourage it

avoid lighting a fire in unsuitable weather conditions - smoke hangs on the air on damp, still days and in the evening. If it is windy, smoke may be blown into neighbours’ gardens and across roads

avoid burning at weekends and bank holidays when people want to enjoy their gardens

avoid burning when air pollution in your area is high or very high. This information is included in weather forecasts, or you can check by ringing 0800 556677

never leave a fire unattended or leave it to smoulder - douse it with water if necessary

12. Finance

- 12.1 The Clerk presented the financial report (payments and summary schedule attached). Cllrs Baker, Harrison and Nwachukwu signed cheques.
- 12.2 The claim for refund of VAT has been completed and will be submitted to HM Customs & Excise.
- 12.3 Stage 2 payment of the precept for 2014 has now been received.

13. Planning

- 13.1 W/14/1195/LB Abbey House, Lower End, Bubbenhall, CV8 3BW. **GRANTED**

- 13.2 W/14/1390 Cart Barn, Pagets Lane, Bubbenhall, Coventry, CV8 3BJ. **APPLICATION.** There was a query whether the additional space would raise an issue with the bore hole. **Post meeting note:** This application has since been withdrawn.
- 13.3 W/14/1432 Cedar Lodge, Weston Lane, Bubbenhall, CV8 3BN. **APPLICATION** No objections were raised. [Clerk to confirm this to WDC.](#)

Cllr Baker raised the issue about the planning application for W/14/1232 Broughing Mead. [Cllr Hammon agreed to look into this.](#)

14. Youth Space & Recreation Ground

- 14.1 Cllr Baker gave an update on all equipment replacements. There has been some damage done to the play equipment. This will need to be repaired. Cllr Baker will arrange for this to be done. Cllr Baker has suggested that she place brief article about the care of play equipment in the newsletter. Cllr Baker to arrange this.
- 14.2 Cllr Baker gave feedback on the ROSPA inspection report. There were no major issues to report. A few additional signs are required [Cllr Baker to sort.](#)

15. Reports from meetings attended

- 15.1 Warwick WALC Meeting 17th September
Cllr Nwachukwu reported back from this meeting. There is to be an election of new officers. They are looking at ways to make cost reductions which will include road maintenance.

16. Parish Matters (AOB)

- 16.1 A suggestion was made for flower boxes to be placed under the new Bubbenhall signs on the A445 [Clerk to investigate costs in the Spring](#)
- 16.2 The continuing problem with cars parked on Paget's Lane was raised. [To be discussed at meeting with Highways Dept on 8th October.](#)
- 16.3 The still uncompleted wall at Golden Acres, Stoneleigh Road was discussed. [Clerk to contact WDC](#)

17. Correspondence not dealt with in other items

- 04/09/14 WDC Community Forums
- 05/09/14 WCC CONSULTATION - Warwickshire Health and Wellbeing Strategy
- 08/09/14 WDC The Agenda and Reports are ready for Planning Committee meeting on 16/09/2014
- 09/09/14 WDC Community Forums
- 09/09/14 Office of the Warwickshire Police and Crime Commissioner Monday 15th September - Public Scrutiny Meeting
- 10/09/14 WDC Documents are ready for Planning Committee meeting on 16/09/2014
- 10/09/14 WDC weekly list in parish order for 1st - 7th September, 2014
- 14/09/14 HS2 Compensation Consultation
- 16/09/14 WDC September 2014 Monthly Updates
- 14/09/14 Warwick Rural 'Eastern Express' Newsletter - September 2014 Edition
- 16/09/14 WDC Addendum for Planning Committee - 16 September 2014
- 16/09/14 WDC Weekly list in Parish order for 8th - 14th September, 2014
- 16/09/14 WDC The agenda and reports are ready for Council meeting on 24/09/2014
- 17/09/14 WDC Summary of Decisions from Planning Committee - 16 September 2014
- 18/09/14 PSMA Public sector now benefiting from one address dataset
- 23/09/14 WDC Planning list in Parish order for 15th - 21st September, 2014
- 23/09/14 WCC Local Flood Risk Management Strategy deadline 03/10/14
- 22/09/14 WCC Invitation to Warwickshire Flood Summit - Thurs 16th October 2014

Date of next meeting 4th November 2014